



Enrichment
federal credit union

Starting your New Enrichment Business Relationship: Sole Proprietorship

Business Account Opening Information for Sole Proprietorship

Thank you for choosing Enrichment Federal Credit Union for your business needs. We want your new account opening experience with us to be simple and easy. We are providing you with the following information to help get you started. We look forward to helping you with all your business needs.

Signatures required at account opening:

- Sole Proprietors with one owner - Owner
- Spousal Sole Proprietors - Both Owners
- Sole Proprietors with Power of Attorney - The Agent with Power of Attorney papers
- Any Additional Authorized Signers

Information required to open account:

Personal Identification - An unexpired Government issued photo ID for all signers on the account OR two forms of alternate identification if no unexpired government issued photo ID

Tax Identification Number - SSN, or an Employer Identification Number (EIN) is required.

Business Documentation

- Operates under SSN and your name: No documentation required
- Operates under EIN or a name other than the Owner's Legal Name (Provide one of the following documents)
 - Business License
 - Assumed Name Certificate
 - Business Permit
 - Sales Tax Certificate
 - Contract as Independent Seller
 - Schedule C of IRS Tax Return

Power of Attorney's Only:

Original Power of Attorney Document

Personal Identification - An unexpired Government issued photo ID for the agent and the owner OR two forms of alternate identification if no unexpired government issued photo ID

Additional Information Requested for Account Opening:

- Completed Business Account Questionnaire: All questions must be answered. Return the completed questionnaire back with all required account opening documents.

If you have any questions regarding this information or anything regarding your new account, please contact us. Thank you again for choosing Enrichment Federal Credit Union. All requested information and documentation can be remitted to the contact information listed below.

Branch:

Employee:

Email:

Phone Number: 865-482-0045 ext.

Fax: